



**Attendees:** Colin Painter, Vic Turner, Paul Rogers, Jill Upton, Simon Pratt Adams, David Taylor, Catherine Williams

**Minutes of meeting dated 10<sup>th</sup> November 2021 – Minutes agreed.**

### **Action points arising**

1. Wi-Fi – the quote of £34.95 per month from BT has been revised to £33.73 fixed price for 24 months. Phone line installation has not happened (although an email has been received with a telephone number for the Hall), BT thought the hub would work digitally but they then realised they had the wrong postcode, the telephone and hub that have been sent have been asked to be returned to BT and money has been taken from the bank account! Jill U has contacted BT to try to find out what is happening! **UPDATE- BT have now confirmed that a phone line will need to be installed, an engineer will be in contact to install this**
2. Legal costs – the Parish Council should be paying any costs incurred but the Village Hall can pay if required.
3. Timeline – this is impossible to complete at this stage – it was agreed that the project would take at least another 2 years.
4. Paul has made contact with Kingswell – see below under visits and meetings.

### **Update on Funding.**

David Taylor attended the online funding meeting organised by Community Action Suffolk but he did not find it very helpful.

Funding from Lottery – will our project meet all their requirements? Do we tick all their boxes? There is a lot of funding available for refurbishments and energy saving projects.

New Builds – probably won't have a major funder - it may be that the grants are smaller so will have to claim from a larger number of companies/sources.

Suffolk County Council – David has logged our project with them.

Biffa / Mick George community fund – **David will follow up.**

Simon had circulated details about the Castle Community Rooms in Framlingham (opening this year) – **David will contact them to find out where they have obtained funding etc.**

### **Visits / Meetings.**

Paul has heard back from Kingswell Builders, they have a building in Harrow that is similar to our Hall so it was agreed to arrange a visit – **Paul will contact them about this.**

Kingswell Builders – it would be wise to carry out some checks on this company – **Catherine will contact Companies House etc.**

Visit to Architect for face to face meeting – any cost will be covered by the Village Hall. **Colin to follow this up.**

Ousden – **Colin will make contact with Celia to find out their latest position on their project.**

## General Village Hall Business.

### Treasurers Report.

Cash	£	252.21	Lottery Account Balance	£2359.00
Business Premium Acc	£	3.73		
Community Acc	£	30,519.43	(two outstanding cheques	£10.00
+£35.00)				
		-----	(cash in hand Lottery	£7.00)
Total		£30,742.79	Total	£2321.00

Accounts for year end 31.1.2022 were circulated.

Insurance – due for renewal 1.4.2022. CAS have informed us that they are now using Hiscox Underwriting Ltd instead of Zurich. A questionnaire has been completed by telephone. Awaiting renewal documents.

Letter Box – a request has been received from the Parish Council to put a metal letter box on the outside of the Village Hall to use for correspondence/suggestions. No objections – Parish Council informed.

West Suffolk Council Covid grant – application has been made online for the latest grant from WSC. Amount of grant awarded depends on rateable value of Hall. Grant should be £2667.00 on information received. Payment should be made by end of March 2022.

Car Park – some of the sleepers around car park need to be repaired – **Jill will arrange for this to be done.**

Footpath sign – David T has been in touch with the Council about repairing this.

No outstanding bills.

### Any Other Business –

Lottery – there is a double page section in the February/March newsletter promoting the Village Lottery which is hoped will encourage more to join.

David had heard back from George Wells who confirmed that the price of building materials has increased by about 30%. **David will show the drawings we have for the new build to George in the hope he will be able to give us an idea of costings.**

David requested a notice board be put up in the Hall to keep users up to date with the project – **Jill will arrange for this to be ordered**

**Date of next meeting – To be arranged following the proposed visit to Harrow.**