

## Hargrave Parish Council

Parish Clerk: Antonia King

Cocks Head House, Wickhambrook Road, Hargrave, Suffolk, IP29 5JB

Email: [hargraveparishcouncil@gmail.com](mailto:hargraveparishcouncil@gmail.com)

Website: <http://hargrave.suffolk.cloud>

**The Parish Councillors of HARGRAVE PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 6<sup>th</sup> September 2023 commencing at 7.30pm in Hargrave Village Hall. Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.**

### AGENDA

1.	Chairman's welcome and opening statement.
2.	Apologies – <ul style="list-style-type: none"><li>To receive and accept apologies and reason for absence.</li></ul>
3.	Declarations of interest - <ul style="list-style-type: none"><li>Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests.</li><li>To receive notification of gifts of hospitality exceeding £50.00.</li><li>To note the determination of requests for dispensation.</li></ul>
4.	PUBLIC FORUM – <ul style="list-style-type: none"><li>To receive questions and matters of concern from members of the public in attendance on the agenda.</li><li>To receive comments or questions relating to Hargrave in general.</li></ul>
5.	To receive and approve the minutes of the last meeting held on 23.07.2023 and 03.08.23 (planning). <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – <ul style="list-style-type: none"><li>Report from County Councillor</li><li>Report from District Councillor</li></ul>
7.	Police Matters – To receive reports of interest to Hargrave.
8.	Matters arising from Minutes of the meeting held on 23.07.23 – This covers any updates of actions agreed at the last meeting which are not an agenda item. <ul style="list-style-type: none"><li>To note the feedback from Ousden Parish Council regarding the resolved fly tipping situation.</li><li>To note the clerk has written to the villager (item 11f in minutes of the meeting held 23.07.23) and had received no further communications.</li></ul>
9.	To receive and consider all financial matters coming forth from the RFO – <ul style="list-style-type: none"><li>a) To approve items for payment – future and retrospective.</li><li>b) To note the accounts paid since the last meeting.</li><li>c) To consider and receive the Bank Reconciliations for period ending 31.07.23 and 30.08.23.</li><li>d) To approve and sign the internal controls checklist.</li><li>e) To authorise paperwork for Lloyds Bank account changes.</li><li>f) To receive and consider the newsletter account.</li></ul>
10.	To receive and consider matters relating to the following:

*Antonia King*

Antonia King, Proper Officer to the Council.

01.09.2023

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	<ul style="list-style-type: none"><li>a) To receive an update from County Cllr Bennett regarding the ongoing speed and road safety problems within Hargrave highlighted at the meeting with Highways in March.</li><li>b) To appoint a new volunteer to be responsible for the SID machine and data produced.</li><li>c) To discuss and appoint a volunteer to maintain/assist the clerk with the parish website updates.</li><li>d) To receive a debrief from Cllr Painter following the Neighbourhood Plan drop in session as well as an update on the consultation process and timings for the next stages.</li><li>e) To discuss and consider councillor volunteers to deliver the community actions that have been raised within the neighbourhood plan.</li><li>f) To receive an update from Cllr De Laat regarding the Village Hall and the Village Hall Working Committee.</li><li>g) To receive an update from Cllr Taylor regarding the progression of the Emergency Plan.</li><li>h) To approve the installation and associated costs of a grit bin in Knowles Green.</li></ul>
11.	Planning Applications to be considered by the council – <b>None received</b>
12.	To receive any items of correspondence not previously circulated.
13.	Items for discussion at the next meeting.
14.	Date of future meetings: <ul style="list-style-type: none"><li>a) Next meeting – November 1<sup>st</sup> 2023, 7.30pm Hargrave Village Hall.</li></ul>
15.	Close of meeting.

*Antonia King*

Antonia King, Proper Officer to the Council.

01.09.2023