

Hargrave Parish Council
 Parish Clerk: Nicola Calder
 The 6 Bells, The Street, Horringer, IP29 5SJ
 Email: clerk@hargravesuffolk-pc.gov.uk
 Website: www.hargravesuffolk-pc.gov.uk

The Parish Councillors of HARGRAVE PARISH COUNCIL are summoned to a meeting of the Parish Council on Wednesday 12th May 2025 commencing at 8pm in Hargrave Village Hall.
Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

AGENDA

1.	Election of the Chairman
2.	Election of the Vice Chairman
3.	Chairman's welcome and opening statement
4.	Confirmation of footpath warden
5.	Apologies – a) To receive and accept apologies and reason for absence.
6.	Declarations of interest - a) Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests. b) To receive notification of gifts of hospitality exceeding £50.00. c) To note the determination of requests for dispensation.
7.	PUBLIC FORUM – a) To receive questions and matters of concern from members of the public in attendance on the agenda. b) To receive comments or questions relating to Hargrave in general.
8.	To agree and sign minutes from meeting 10/03/26 <i>(Paper copies to be signed off by the Chairman for the file)</i>
9.	REPORTS FOR INFORMATION – a) Report from County Councillor – Bobby Bennett b) Report from District Councillor – Mike Chester c) Report from Village Hall Charity – Simon de Laat d) Report on village and parish green spaces and tree planting – Toby Bancroft e) Report on SID data – Hargrave speed data f) Report on Transfer of Hargrave Heritage Website – Antonia King
10.	Review action points from last meeting
11.	To receive and consider all financial matters coming forth from the RFO – a) To approve items for payment – future and retrospective b) To note the accounts paid since the last meeting c) To consider and receive the Bank Reconciliations for period d) To approve and sign the internal controls checklist, Internal Control Statement, and Financial Risk Assessment for Year Ending 03/26 e) Budget review – to receive budget to actual position for year ending 31.03.2026 with any variances. f) Year end accounts 2025/26 to approve g) Certificate of exemption for external audit - to consider and approve h) Annual Governance Statement 2024/25 - to consider and approve i) Accounting statement 2024/25 - to consider and approve j) Set date for exercise of public rights –3 rd June –14th July 2026 k) BACS (Bank Transfer) for the settlement of invoices/requests for payment, (provided that such payments are authorised by two bank signatories, the evidence of such authorisation is retained,

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Nicola Calder, Proper Officer to the Council.

07/05/2026

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	and payments are reported to council) - to reconfirm acceptance of this as the preferred method of payment l) To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2026-27
12.	To receive and consider matters relating to the following: a) To discuss archiving of paperwork
13.	Planning Applications to be considered by the council <ul style="list-style-type: none">• DC/26/0497/FUL - Willow Farm Barrow Road Hargrave - Planning application - subdivision of existing dwelling to form two self build dwellings.
14.	To receive any items of correspondence not previously circulated.
15.	Items for discussion at the next meeting.
16.	Date of future meetings 07/07/26, 08/09/26, 10/11/26
17.	Close of meeting

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