

Hargrave Parish Council

Parish Clerk: Nicola Calder

The 6 Bells, The Street, Horringer, IP29 5SJ

Email: clerk@hargravesuffolk-pc.gov.uk

Website: www.hargravesuffolk-pc.gov.uk

The Parish Councillors of HARGRAVE PARISH COUNCIL are summoned to a meeting of the Parish Council on Tuesday 9th September 2025 commencing at 7.30pm in Hargrave Village Hall.

Members of the public are welcome to join the meeting and can speak during the public forum, thereafter, the public are welcome to stay and observe the meeting but may not address the council.

Councillors present: David Taylor, Simon deLaat, Antonia King, Sally Cansdale, Sharon Mattheus, Toby Bancroft, David Williams

Also present: District Councillor Chester, County Councillor Bennett, Nicola Calder (Clerk) & 1 member of the public.

MINUTES

1.	Chairman's welcome and opening statement.
2.	Apologies – None a) To receive and accept apologies and reason for absence.
3.	Declarations of interest - None a) Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests. b) To receive notification of gifts of hospitality exceeding £50.00. c) To note the determination of requests for dispensation.
4.	PUBLIC FORUM – a) Question raised to the potential of accidents in the village re traffic. b) Thank you to the people who have been involved in keeping the footpaths & bridlepaths clear for the residents.
5.	To agree and sign minutes from meeting 08/07/25 – Proposed by Simon deLaat, seconded Antonia King <i>(Paper copies to be signed off by the Chairman for the file)</i>
6.	REPORTS FOR INFORMATION – a) Report from County Councillor – Bobby Bennett <ul style="list-style-type: none">○ City fibre have announced some road closures if these are causing problems, please let Highways know.○ Community safety – In Stanton a number of dogs escaped and killed several sheep, police are very involved. Reminder of responsible dog ownership. Please report any issues.○ Devolution – Suffolk County Council has voted for one unitary, the business case will be released soon. b) Report from District Councillor – Mike Chester <ul style="list-style-type: none">○ Thriving community fund – there are a wide range of grants to apply for.○ MC has some locality budget left if there is anything we need for the community.○ There are an increase of lorries coming through the village. Traffic Management Routes should be on larger roads. c) Report from Village Hall Charity – Simon de Laat <ul style="list-style-type: none">○ The Village Hall has applied for a full alcohol licence – this will make a huge difference to the running of the hall & the events that can be hosted.○ Next event will be on 11th Oct, Cheese & Wine event. d) Report on Village and Parish green spaces/tree planting – Toby Bancroft <ul style="list-style-type: none">○ Green space from the NHP – TB has visited all the site, and identified lots of opportunities for tree planting, rotational verge cutting & wildflowers. This would all need consultation with the village.○ AP1 – TB DT has asked TB to write thoughts on each area for discussion at the next meeting. e) Report on SID data - None
7.	Review action points from last meeting – as previously circulated <ul style="list-style-type: none">• The reinstatement of the verge is what the residents would like. Do we have an Ikey weather sign. – AP1 – SdL See 10h

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	<ul style="list-style-type: none">• Can we find out if we can get the numbers from the speed watch. AP2—NC Information collected from Police and link sent round.• AP3—DT To source extra funding for the Birds End speed limit change. To complete the proposed speed limit changes to Birds end will require around £12000, of which we only have £3000 promised. Additional sources of funding will be required should the PC continue to agree to the project. Action DT to enable a further PC discussion on options going forward. Can we raise with the MP Contact M Fox to see what alternative we can provide. See 10h.• AP4 AP2— DT Hargrave Heritage Society –To investigate a solution to transfer the website over. To be discussed with Paul Rogers. Carry forward• To discuss other improvements to Birds End. – The PC realistically cannot fund the project. Can we use the money earmarked by Mary Evans for other uses, assuming it is still available. AP5—SdL To contact B Bennett to see if we can use the money elsewhere. See 10h.• To discuss a meeting with the Parish & Nick Timothy MP. – Non political, open meeting for the residents to ask their MP questions. Are we happy to host. All in favour. AP6—SdL To arrange. Done.• Play area slide – Smaller slide is broken. It has been taped off for safety. We have received a quote for £791.64 for a replacement. B Bennett and M Chester have offered grants to help cover the cost. All in favour to replace. AP7—NC to apply for grants and order. Done• Tree survey – T Bancroft to complete a survey of our green spaces. Over the summer look at the environment in Hargrave can we do it better. AP8—TB Remove• Shooters Farm – Holiday let – Support as its in line with the NHP. AP9—NC To submit a comment on the planning portal. Remove
8.	To receive and consider all financial matters coming forth from the RFO – <ul style="list-style-type: none">a) To approve items for payment – future and retrospective. - Agreedb) To note the accounts paid since the last meeting. - Agreedc) To consider and receive the Bank Reconciliations for period. - Agreedd) Insurance renewal. Sent round to be decided before the next meeting. - Agreede) Return of footpath funds.- All in favour of returning.
9.	Internal Audit 2024/2025: <ul style="list-style-type: none">a) To discuss the findings of the Internal Audit and consider any recommendations that were highlighted. – Discussed all agreed.b) To review the effectiveness of the internal audit. – All agreed
10.	To receive and consider matters relating to the following: <ul style="list-style-type: none">a) Letter from Moulton and Lidgate Parish Councils about community road safety – The letter was read out and discussed. AP3 - DW has volunteered to investigate the group.b) Hargrave Newsletter - to review the current expenditure vs income and consider any alternative options available. The newsletter is completely outdated and has nothing from the parish council. It has cost £600 per year and only has £130 come in from advertising. A newsletter 6 monthly on A4 printed by us. AP4 - AK takes over the website. AP5 - DW to inform Cat of the end of the Newsletter. All in agreement.c) Straw fire, risk to Hargrave properties. There is a straw stack very close to a number of Hargrave properties. AP6 - SC to investigate who owns the stack and AP7 - DT to send a letter to the landowner asking them to remove or relocate. DW to discuss from an insurance point of view.d) Map of land ownership. AP8 - DT has contacted Jill Upton on who owns what. Follow through.e) Is everyone using gov. emails? - Yesf) E-mail re amount of lorries in the village. – Jo Lloyd Lorry route management plans. AP9 - NC to contact her.g) To discuss the road closures re City fibre. – AP10 - SdL to add to FB & AK to add to Website.h) Report on meeting with Matthew fox – Highways – waiting for report from MF.

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	<ul style="list-style-type: none">○ Mary Evans money – To complete the proposed speed limit change to Birds End will require £12000 of which we only have £ 3000 promised. Discussions with Highways have clarified that they are unable to provide any additional funding. Therefore, unless additional funding can be obtained from other sources it was agreed that this proposal be removed. In addition, it was suggested that the £3000 promised for the proposal be explored whether it could be used to enhance road safety within the village. AP11 - DT to follow through. It has been confirmed by Bobby Bennett that the money can be repurposed, Matthew Fox is establishing how we can use the money.○ 40mph buffer zone – roundels 30mph – redo signage.i) PC Pays for the village hall grass – there should be a reciprocal agreement of free use of the hall for the grass cutting. The Church yard grass cutting – should they be charged for this. Should be seen as a grant from the PC. AP1 - TB to review the churchyard. Ongoing.
11.	Planning Applications to be considered by the council - None
12.	Items for discussion at the next meeting.
13.	Date of future meetings: 11 th November 2025
14.	Close of meeting – 9:25pm