

Minutes of the meeting held on Wednesday 8th May 2024 at 7.30pm in Hargrave Village Hall.

Councillors present: Colin Painter (Chair), David Taylor, Steve O'Donnell, Simon de Laat, David Williams.

Also present: District Councillor Chester, County Councillor Bennett, Nicola Calder (Clerk)

3 members of the Public were present.

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| 1. | Election of the Chairman – All in favour of Cllr Painter. |
| 2. | Election of the Vice Chairman – All in favour of Cllr Taylor. |
| 3. | Chairman's welcome and opening statement – Cllr Painter welcomed everyone to the meeting. Lots of year end paperwork to sign. |
| 4. | Apologies – To receive and accept apologies and reason for absence. <ul style="list-style-type: none">• Simon Pratt-Adams – Work meeting.• Sally Cansdale – Other work commitments. |
| 5. | Declarations of interest - <ul style="list-style-type: none">• Declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests.• To receive notification of gifts of hospitality exceeding £50.00.• To note the determination of requests for dispensation. <p>There were no disclosable pecuniary interests; other registerable and non-registerable interests submitted and no notifications of gifts of hospitality. No requests for dispensation were reported.</p> |
| 6. | PUBLIC FORUM – <ul style="list-style-type: none">• To receive questions and matters of concern from members of the public in attendance on the agenda – No comment.• To receive comments or questions relating to Hargrave in general – No comment. |
| 7. | To agree and sign minutes from meeting 13.03.2024 <i>(Paper copies to be signed off by the Chairman for the file)</i> Approval of the minutes was given by those present; Chair signed the paper copy of the minutes. |
| 8. | REPORTS FOR INFORMATION – <ul style="list-style-type: none">• Report from County Councillor – Bobby Bennett https://d.docs.live.net/c61ac387d5bd4857/Hargrave%20Parish%20Council/2024%20- |

Nicola Calder

Nicola Calder, Proper Officer to the Council.

08/05/2024

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| | <p style="text-align: center;">%202025/2024%20Meeting/24.05.08%20APM/Annual%20Summary%202024.pdf</p> <ul style="list-style-type: none"> • Report from District Councillor – Mike Chester https://d.docs.live.net/c61ac387d5bd4857/Hargrave%20Parish%20Council/2024%20-%202025/2024%20Meeting/24.05.08%20APM/Hargrave%20PC%20May%202024.pdf Yara – 7 million invested at the fertiliser plant at Chedburgh potentially could increase traffic movements. MC to investigate. AW – There has been a re-emergence of HGV traffic from AW today, Cllr Painter has challenged AW are now dealing with this and they have stopped. • Report from Village Hall Charity – Simon de Laat An AGM was called a few weeks ago. We now have a new group of 4 trustees – Simon de Laat, Roger Sudbury, David Taylor and Jill Upton who will be supported by a management committee of Denise Osborne, Catherine Williams and Jill Upton. Accounts have been checked and reformatted. The structure is now in place to move the Village Hall refurbishment forward. The Village Hall and Parish Council should work very close together. Going forward responsibilities need to be agreed and properly documented. • Report on Neighbourhood plan – Colin Painter – Has been delayed by WSC. 13th May 24 is when WSC will commence their consultation process. • Report on SID data – Steve O’Donnell – All agreed that the SID machine needs to be placed on the Wickenbrook Road. Information from the data we have received - 44,000 vehicles in 1month, incoming average 28.44 mph, outgoing average 33 mph. Agreed we now need to actively re-engage with the police to ensure regular physical speed checks. – Cllr O’Donnell to chase. |
| 9. | <p>Matters arising from Minutes of the meeting held on 13.03.2024</p> <p>This covers any updates of actions agreed at the last meeting which are not an agenda item.</p> <ul style="list-style-type: none"> • To receive an update on matters relating to The Wash – improved considerably. • To receive update on Birds End works – Cllr Bennett – Carried over, chase Cllr Bennett for quote. • To receive an update on footpaths – No update from Pickering regarding the contractors completing the work on footpaths. Cllr Painter to chase. • To update from clerk on policies that may need to be added – Cllr Williams to draft the 2 policies. Social media policy & IT policy (incorporating Data protection) • To receive an update on replacement sign for The Wash – Ice warning signs Cllr Painter to chase. |

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| 10. | <p>To receive and consider all financial matters coming forth from the RFO –</p> <ul style="list-style-type: none"> a) To approve items for payment – future and retrospective – All agreed b) To note the accounts paid since the last meeting – All agreed c) To consider and receive the Bank Reconciliations for period ending 31.03.2024 and 30.04.2024 – All agreed d) To approve and sign the internal controls checklist, Internal Control Statement, and Financial Risk Assessment for Year Ending 31.03.2024 – All agreed e) Budget review – to receive budget to actual position for year ending 31.03.2024 – Clerk to Contact Cllr Cansdale re Grazing licence and investigate when the current arrangements expire. f) Year end accounts 2023/24 to approve – All agreed Cllr Painter signed. g) Certificate of exemption for external audit - to consider and approve – All agreed Cllr Painter Signed. h) Annual Governance Statement 2023/24 - to consider and approve – All agreed Cllr Painter signed. i) Accounting statement 2023/24 - to consider and approve – All agreed Cllr Painter signed. j) Set date for exercise of public rights – All agreed Cllr Painter signed. k) BACS (Bank Transfer) for the settlement of invoices/requests for payment, (provided that such payments are authorised by two bank signatories, the evidence of such authorisation is retained, and payments are reported to council) - to reconfirm acceptance of this as the preferred method of payment – All agreed NCalder to action. l) To receive the list of payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation and regular maintenance contracts for the year 2024-25 – All agreed Cllr Painter signed. m) Newsletter – to note the accounts for the year ending 2023/24 – NCalder to follow up |
| 11. | <p>To receive and consider matters relating to the following:</p> <ul style="list-style-type: none"> a) To receive an update from County Cllr Bennett regarding the ongoing speed and road safety problems within Hargrave. – Carry over b) To discuss the position of Neighbourhood Watch Coordinator. – Carry over c) Village Hall carpark – This is now passed to the Village Hall Charity. d) Status of the extra lighting on Bury Rd – Cllr Bennett to see if a Contribution can be made |
| 12. | <p>Planning Applications to be considered by the council –</p> <ul style="list-style-type: none"> • DC/24/0406/FUL - Land Adjacent Moat Farm Wickhambrook Road Hargrave Suffolk – No |

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Hargrave Parish Council

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| | comment and the council had responded with no objection. |
| 13. | To receive any items of correspondence not previously circulated <ul style="list-style-type: none">• Defib – Clerk to provide Cllr de Laat with the documentation.• Gov.uk – 6 weeks before we get the e-mails set up. |
| 14. | Items for discussion at the next meeting. <ul style="list-style-type: none">• Emergency plan |
| 15. | Date of future meetings <ul style="list-style-type: none">• Next meeting – APM 22nd May 2024, 7pm Hargrave Village Hall. Arrival for Cllr's 6/6:30pm.• Next PC meeting – 10th July 2024. |
| 16. | Close of meeting 8:40pm. |

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