

HARGRAVE PARISH COUNCIL
Minutes of the Meeting held on Thursday 11th November 2021
at 7.30pm in Hargrave Village Hall

PRESENT

David Taylor (DT)
Colin Painter (CP)
John Schofield (JS)
Paul Rogers (PR)
Simon Pratt-Adams (SPA)
Sarah Cheng (SCh)
Antonia King (AK) - Clerk
Mike Chester (MC) – District Councillor

1. WELCOME AND INTRODUCTIONS

1.1.	DT welcomed everyone to the meeting.	
------	--------------------------------------	--

2. APOLOGIES FOR ABSENCE

2.1.	Cllr Cansdale gave her apologies which were accepted due to work commitments.	
------	---	--

3. DECLARATION OF INTERESTS

3.1.	None declared.	
------	----------------	--

4. MINUTES OF THE LAST MEETING

4.1.	The minutes of the last meeting (September 9 th 2021) were approved by all present and signed by DT.	
------	---	--

5. PUBLIC FORUM

5.1.	No members of the public were present.	
------	--	--

6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING

6.1 LETTER TO LANDOWNERS.

6.1.1	The council were advised that the letters had been sent, with only one	SC/AK
-------	--	--------------

	<p>enquiry received questioning which ditches needed attention. Cllr Taylor confirmed that this enquiry had been dealt with.</p> <p>Cllr Pratt-Adams also confirmed that the overgrown footpath that had been highlighted as requiring attention in one of the letters, had also been dealt with.</p>	
--	---	--

7. ITEMS FOR DISCUSSION

7.1. CO-OPTION FOR PC VACANCY

7.1.1	Sarah Cheng was successfully co-opted onto the Parish Council.	
-------	--	--

7.2. LORRY ROUTES

7.2.1.	<p>In response to SCC request to complete an online survey looking at the impact of HGV traffic on communities, it was agreed that the following be highlighted as major HGV problems within Hargrave:</p> <ul style="list-style-type: none"> • Bury Road/Wickhambrook Road are used as a short cut for HGV traffic from the A14 to Haverhill in order to avoid Bury St Edmunds. • Road safety for pedestrians (lack of pavements on rural roads). • Road safety for other road users (narrow rural roads, poor visibility). • Speeding. • Damage to verges/road width inadequate. • HGV traffic is 7.5tonnes plus. • It has been a long running issue. • It is not restricted to certain times of the day, it is a 24hr problem. • It occurs 10+ times per day. • Hargrave have not proactively worked with neighbouring parishes to resolve the problem. • The problem has been reported to SCC on numerous occasions. <p>The clerk is to submit the survey before the deadline, once Cllr Bennett has endorsed the submission.</p>	AK/BB
--------	--	-------

7.3. VILLAGE HALL

7.3.1.	Cllr Painter reported that despite a poor turnout to the village hall presentation evening, the proposed plans were well received, with the idea of a complete new build being the most popular.	
7.3.2	Moving forward the village hall committee have visited Dalham village hall to understand how they went about their rebuild and to take their advice and recommendations. Discussion have also been opened with Ousden, as they are replacing their village hall, and are experiencing spiralling build costs due to material shortages.	

7.4. NEIGHBOURHOOD PLAN

7.4.1.	Cllr Painter updated the council on all matters relating to the Neighbourhood plan, once everything is in order it can be presented to the village.	
7.4.2.	Following on from issues raised in the recent village survey, Cllr Schofield agreed to investigate transport links within the village.	

7.5. ANPR AND SPEEDING THROUGH THE VILLAGE

7.5.1.	Cllr Rogers reported that due to problems relating to data protection and legal issues, the ANPR project is not expected to start until 2022.	
7.5.2.	Discussions were had regarding installing a traffic calming chicane. The clerk is to speak with Highways and report back at the next meeting.	AK

7.6. BIODIVERSITY AND ENVIRONMENTAL AWARENESS

7.6.1.	Cllr Taylor reported that he had been liaising with Chedburgh who are establishing a wildlife friendly village, it was agreed that whilst Hargrave has already made changes to their biodiversity over the past few years, there is still room for improvement. A newsletter article will be submitted offering advice on reducing our carbon footprint, and encouraging the children of the village to get more involved.	AK/DT
7.6.2.	Grants are available to farmers to improve their environmental impact, following on from the letter recently sent to the farmers, the aim is to establish a conversation with them as to how we, as a village can work with them.	DT

7.7. WEBSITE

7.7.1.	Cllr Rogers advised the council that the new website was progressing well, and it is hoped that it will be ready to go live soon. Depending on timescales Cllr Rogers agreed to draft a report for the newsletter for submission in a later edition.	PR
--------	--	-----------

7.8. APPOINTMENT OF NEW TRUSTEE FOR HARGRAVE PAROCHIAL CHARITIES

7.8.1.	The parish council approved the appointment of Peter Akitt as new trustee for Hargrave Parochial Charities.	
--------	---	--

7.9. DRAFT POLICE AND CRIME PLAN

7.9.1.	The PC offered the following comments on the draft plan: <ul style="list-style-type: none"> No representation to the village in meetings. Speeding issues – it is always stated that rural speeding is a priority, but there is little to no effective follow up. 	AK
--------	---	-----------

7.10. FARM TRAFFIC THROUGH THE VILLAGE

7.10.1.	It was considered that whilst living in a rural village farm traffic is to be expected and accepted, what is not acceptable is the poor driving by inexperienced young drivers in large, heavy vehicles that are speeding, churning up verges and a danger to the village.	AK
---------	--	-----------

	The council resolved to speak with neighbouring villages to see if they have the same experience before calling for a meeting with the farmers/contractors to highlight the problems.	
--	---	--

7.11. GUTTER CLEARANCE

7.11.1.	Problems were highlighted regarding grass growing in the roadside gutters, which in turn causes drainage problems. It was decided that although it was a highways issue, the more effective and rapid way to alleviate the problem would be to ask residents to check the gutters that run alongside their properties. A request is to be put in the newsletter.	DT
----------------	--	-----------

8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1. FINANCE REPORT

8.1.1.	The RFO had circulated all the reports in advance of the meeting. The summary is provided, and the reports attached: <ul style="list-style-type: none"> • Cashbook – payments, • Cashbook – receipts, • Spend vs Budget • Bank reconciliation for September and October – savings account • Bank reconciliation for September and October – treasurers account. 	
8.1.2.	AK reported on the money expected to go out and money expected to be received as per the report summary below. AK reported on payments as per the bank reconciliations AK reported on income received as per bank reconciliations.	
8.1.3.	AK reported there were no unexpected payments due to go out in November, AIF of authorising the payments expected.	

8.2. BUDGET REVIEW AND PRECEPT SETTING FOR 2022/2023

8.2.1.	AK confirmed the budget was in line with expectations and not expected to increase for the following year. It was agreed that the precept should remain at £5000.00. It will be formally agreed at the January meeting.	
---------------	---	--

8.3. INTERNET BANKING

8.3.1.	The invoices and paperwork relating to the internet banking payments were signed and authorised.	
---------------	--	--

8.4. INTERNAL CONTROL CHECKS

8.4.1.	CP as Internal Control Officer signed off the checks for September and October.	CP
---------------	---	-----------

Financial Officers Summary report
--

Meeting 11.11.21

The RFO advised current position as:

Treasurers Account reconciled with bank statement dated 22.10.21		£10528.75
Savings Account reconciled with bank statement dated 22.10.2021		<u>£5046.89</u>
Total reconciled to 22nd October 2021:		£15575.64
<i>Village Hall remaining earmarked funds</i>	£596.00	
<i>General reserves</i>	£5000.00	
<i>Asset management</i>	£455.00	
<i>Tree management</i>	£0.00	
<i>Small projects</i>	£1000.00	
<i>Legal costs</i>	£1000.00	
<i>Groundwork UK</i>	£5390.00	
<i>Remaining budget</i>	£1458.79	
Total available as of 22nd October 2021:	£14899.79	<u>£675.85</u>
Money expected in November:		
Advertising	£190.00	
VAT refund	£1615.71	
Money going out in November:		
Clerk salary	£129.60	
Parish Magazine Printing	£100.90	
McGregor Services	£306.00	

9. REPRESENTATION COMMENTS

9.1. DISTRICT COUNCIL

9.1.1.	Cllr Chester attended the meeting, his report is attached.	
--------	--	--

9.2. COUNTY COUNCIL

9.2.1.	Cllr Bennett was not present at the meeting, her report is attached.	
--------	--	--

10. PLANNING APPLICATIONS

10.1	None	
------	------	--

11. NEIGHBOURHOOD WATCH

11.1	Nothing to report.	
------	--------------------	--

12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by AK.	
------	---	--

13. MATTERS FOR DISCUSSION AT THE NEXT MEETING.

13.1.	None raised.	
-------	--------------	--

14. DATE OF NEXT MEETINGS

The next parish meeting will be on **Thursday January 13th 2022, 7.30pm, Hargrave Village Hall**

Signed (Chairman) Date.....

Meeting closed 20.53