

HARGRAVE PARISH COUNCIL
Minutes of the Meeting held on Thursday 9th September 2021
at 7.30pm in Hargrave Village Hall

PRESENT

David Taylor (DT)
Colin Painter (CP)
Sally Cansdale (SC)
Paul Rogers (PR)
Simon Pratt-Adams (SPA)
Antonia King (AK) - Clerk
Mike Chester (MC)
Bobby Bennett (BB)

1. WELCOME AND INTRODUCTIONS

1.1.	DT welcomed everyone to the meeting.	
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2. APOLOGIES FOR ABSENCE

2.1.	None received, everyone present.	
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3. DECLARATION OF INTERESTS

3.1.	None declared.	
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4. MINUTES OF THE LAST MEETING

4.1.	The minutes of the last meeting (July 8 th 2021) and July 29 th 2021(Planning) were approved by all present and signed by DT.	
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5. PUBLIC FORUM

5.1.	<p>One member of the public was present. Speeding issues discussed were:</p> <ul style="list-style-type: none">• Relocating the 30mph limit to further out of the village along Wickhambrook Road to ensure cars are travelling at 30mph when they reach the edge of the village.• More 30mph signs within the village. <p>Whilst the council agreed with every point that was made, it was noted that on numerous occasions the Police and Highways had been approached with detailed speed reports and little or no changes had been forthcoming. Cllr Bennett acknowledged there was clearly an issue with speeding and committed £2000 from her locality budget to Hargrave to help towards traffic calming measures. She also agreed to continue the conversation with</p>	
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	Highways about the ongoing and very apparent speeding problem in Hargrave.	
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6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING

6.1 LETTER TO LANDOWNERS.

6.1.1	AK advised the Council that the letter had been written but was struggling to find the appropriate contact details for the Landowners. Cllr Cansdale agreed to forward the necessary information to the Clerk.	SC/AK
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7. ITEMS FOR DISCUSSION

7.1. VILLAGE HALL

7.1.1	Cllr Painter advised the council that a presentation to the village was organised for September 16 th , to enable all rebuild options to be displayed and discussed.	
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7.2. NEIGHBOURHOOD PLAN

7.2.1.	Cllr Painter advised that design standards for any developments were being drawn up. As soon as these are ready, they will be presented to the village for consultation.	
7.2.2.	Issues that were raised in the NP survey taken earlier this year were allocated to councillors. <ul style="list-style-type: none"> • Speeding – Councillor Rogers • Village Hall – Cllr Painter • Infrastructure, Broadband, footpaths and play area – TBC • Transport links – TBC • Environmental awareness – Cllr Taylor 	ALL

7.3. ANPR AND SPEEDING

7.3.1.	Cllr Rodgers confirmed that he had registered Hargrave's interest in the ANPR but as yet had heard nothing back, despite chasing them twice already. Cllr Bennett said she would look into it.	BB/PR
7.3.2	The speed safety team had submitted their report on costings to change the speed limits in Birds End, and the costs prove too much for Hargrave to take on (see attached report).	
7.3.3	See 5.1	

7.4. SIGNAGE TO THE CHURCH

7.4.1.	Hargrave Heritage requested that a new sign for the church be erected on the island at the end of Church Lane to help visitors to the church, with any costs incurred for removal of the old sign, purchase of a new sign, relocation and erection of the new sign to be covered by the Heritage group. It was agreed that in principal the PC were not against this request, but felt that in reality because of the anticipated time it would take for the work to be carried out, the easier and cheaper option would be to cut back the hedge to improve visibility. The clerk will relay this to Hargrave Heritage.	AK
7.4.2.	Further to the request outlined in 7.4.1. a tree is currently growing on the island where the sign is to be relocated. The council agreed that it could be dug up and relocated to the new wood in Knowles Green.	DT

7.5. CONDITION OF CHURCH LANE

7.5.1.	Hargrave Heritage requested that the conditions of the hedges, verges and roads leading up to the church and along The Wash be improved. Whilst noted that these roads are in poor condition, there is little the council can do other than register it on the Highways reporting tool.	AK
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7.6. RESIGNATION OF SUE HAMMOND/PARISH COUNCILLOR CO-OPTION

7.6.1.	Following the resignation of Sue Hammond, the Parish Council now carry two vacancies.	
7.6.2.	John Schofield was present and formally co-opted onto the Council. AIF.	AK

7.7. FENCE

7.7.1.	Following the approval of payment to replace part of a damaged fence to a house owner in School Cottages by a large tree (now removed) on PC land, the council were advised that the invoice had increased by £40.31 due to vegetation on the boundary line. The PC agreed to honour the increase in the invoice and approval was made to pay £501.81.	AK
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7.8. PLAYGROUND

7.8.1.	Following the monthly risk assessment for the play area highlighting concerns over a damaged goal net, Cllr Rodgers and Cllr Taylor confirmed that this had been fixed over 2 months ago and remained intact. Cllr Taylor has contacted the Play Inspection Company who provide the report and requested another site visit.	
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7.9. WEBSITE

7.9.1.	Discussions were had regarding changing the website over to Suffolk Cloud. It would carry with it £100 set up fee and a monthly fee of £10, but would enable multi admin access and is Parish Council compliant AK confirmed she is familiar with it as Thurston and Dalham both use it as their platform. Long term it would also be able to include Hargrave Heritage website too. AIF for converting to Suffolk Cloud.	AK/PR
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7.10. DATES OF MEETINGS FOR 2022

7.10.1.	The following meeting dates were approved:	
	January 13 th	
	March 10 th	
	May 12 th (AGM)	
	May 26 th (APM) start 7pm	
	July 14 th	
	September 08 th	
	November 10 th	

8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1. FINANCE REPORT

8.1.1.	The RFO had circulated all the reports in advance of the meeting. The summary is provided, and the reports attached: <ul style="list-style-type: none">• Cashbook – payments,• Cashbook – receipts,• Spend vs Budget• Bank reconciliation for July and August – savings account• Bank reconciliation for July and August – treasurers account.	
8.1.2.	AK reported on the money expected to go out and money expected to be received as per the report summary below. AK reported on payments as per the bank reconciliations AK reported on income received as per bank reconciliations.	
8.1.3.	AK reported there were no unexpected payments due to go out in September, AIF of authorising the payments expected.	

8.2. ACCOUNTS Vs BUDGET REVIEW

8.2.1.	AK confirmed these to be in line with expectations.	
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8.3. INTERNET BANKING

8.3.1.	The invoices and paperwork relating to the internet banking payments were signed and authorised.	
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8.4. INTERNAL CONTROL CHECKS

8.4.1.	CP as Internal Control Officer signed off the checks for July and August.	CP
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Financial Officers Summary report

Meeting 09.09.21

The RFO advised current position as:

Treasurers Account reconciled with bank statement dated 20.08.21		£12608.85
Savings Account reconciled with bank statement dated 20.08.2021		<u>£5046.81</u>
Total reconciled to 20th August 2021:		£17655.66
<i>Village Hall remaining earmarked funds</i>	£596.00	
<i>General reserves</i>	£5000.00	
<i>Asset management</i>	£455.00	
<i>Tree management</i>	£500.00	
<i>Small projects</i>	£1000.00	
<i>Legal costs</i>	£1500.00	
<i>Groundwork UK</i>	£5390.00	
Total available as of 20th August 2021:		<u>£3214.66</u>
Money expected in September:		
Advertising	£100	
VAT refund	£1548.71	
Money going out in September:		
Clerk salary	£129.60	
McGregor Services	£204.00	
CAS - Insurance	417.09	

9. REPRESENTATION COMMENTS

9.1. DISTRICT COUNCIL

9.1.1.	Cllr Chester attended the meeting, his report is attached.	
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9.2. COUNTY COUNCIL

9.2.1.	Cllr Bennett was present at the meeting, her report is attached.	
9.2.2.	Following a debate regarding speeding in Hargrave, Cllr Bennett committed £2000 of her locality budget to Hargrave to help deal with the problem.	

10. PLANNING APPLICATIONS

10.1	None	
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11. NEIGHBOURHOOD WATCH

11.1	Reports of an increase in car thefts.	
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12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by AK.	
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13. MATTERS FOR DISCUSSION AT THE NEXT MEETING.

13.1.	Cllr Painter requested an agenda item for farming traffic through the village, particularly during harvest. Cllr Cansdale reassured the council that whilst there may be problems, the agricultural traffic from their farm was not the cause.	AK
13.2.	A request was also made to include verge grass, particularly Bury Road.	AK

14. DATE OF NEXT MEETINGS

The next parish meeting will be on **Thursday 11th November 2021, 7.30pm, Hargrave Village Hall**

Signed (Chairman) Date.....

Meeting closed 21.03