

HARGRAVE PARISH COUNCIL
Minutes of the Meeting held on Thursday 12th March 2020
at 7.30pm in Hargrave Village Hall

PRESENT

David Taylor (DT)
Peter Reddick (PRed)
James Perry (JP)
Ron Ambridge (RA)
Sue Hammond (SH)
Antonia King (AK) - Clerk
Mike Chester (MC)

1. WELCOME AND INTRODUCTIONS

1.1.	DT welcomed everyone to the meeting.	
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2. APOLOGIES FOR ABSENCE

2.1.	PR, SC, ME sent their apologies in advance.	
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3. DECLARATION OF INTERESTS

3.1.	None declared	
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4. MINUTES OF THE LAST MEETING HELD ON 16.01.20

4.1.	The minutes of the last meetings were approved by all present and signed by DT.	
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5. PUBLIC FORUM

5.1.	No members of the public were present.	
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6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING

6.1.	Birds End Speed limit review – AK reported that Mr Chenery had still not responded to emails sent, ME acknowledged in her report that she would chase.	AK/ME
6.2.	Community Speed Watch volunteers – PR has reported back to Chevington.	
6.3.	Local Plan 2019 sustainable settlement review. JP reported that he has received a reply to his email stating that Local Plan is being aligned to our neighbourhood plan. It was agreed that we continue to monitor things.	
6.4.	Woodland trust – AK confirmed that the Woodland Trust has awarded	

	Hargrave the wildlife package of 420 saplings, to be delivered in November. It is hoped that we can encourage the children of the village to be involved with the planting as it is their generation that will benefit from the wood. Ideas put forward included – adopting a tree, taking care of it and creating a sense of ownership; depending on when the saplings require planting, villagers could be asked to foster a sapling.	
6.5.	Meeting dates have been updated and circulated	
6.6.	Play area hedges – Henry Upton has completed the work to a high standard. DT has spoken to the residents that back onto the hedges that still require attention, they are happy for the work to be undertaken. DT to inform Henry that stage 2 of the work can progress.	DT
6.7.	Footpaths run hand in hand with hedgerows and local wildlife, DT to speak with local farmers regarding government incentives to protect hedgerows and wildlife.	DT
6.8.	Hedgehog Café – Social prescribing is a new initiative that has been successfully piloted in Haverhill, with the idea of targeting patients that regularly visit the GP due to loneliness, depression, isolation etc. Social prescribing is designed to help these individuals in a variety of ways, one of which is pop up cafes. The hedgehog café could be useful within the social prescribing framework bringing local villages together. Although it was agreed that this is not something that needs to be considered soon, it is definitely worth bearing in mind.	
6.9.	AK confirmed the precept was submitted.	

7. ITEMS FOR DISCUSSION

7.1. KNOWLES GREEN GATE

7.1.1	AK had previously circulated pictures of the gate, showing it had rotted at the base and needed replacing. PRed suggested that we purchase new latches more suitable to horse riders as it is one of the few bridle paths in the village. AK to check tenancy agreement to establish who is responsible for costs incurred, AK to e-mail Mark Cansdale to see if he is happy to cost the repairs and to carry out the repairs.	AK
7.1.2.	MC mentioned that he had not spent all of his budget for this year, it was agreed that the PC would follow this up once costs had been established.	

7.2. GDPR

7.2.1.	AK reported that following an audit training course, it was necessary that all clerks are provided with a laptop for PC work to comply with GDPR regulations. Currently AK uses her own laptop, with everything backed up to the cloud. It was agreed that a conversation needs to be had with PR on his return.	AK/PR
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7.3. RISK ASSESSMENTS

7.3.1.	AK reminded all councillors that the annual risk assessments needed to be carried out for the audit. AK to circulate the risk assessment forms for	ALL
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	everyone to complete.	
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7.4. WILDFLOWERS

7.4.1.	AK reported that all the wildflower seeds had now been distributed to everyone that expressed an interest.	
7.4.2.	Bury Free Press have been contacted and are going to cover the story, a photographer is meeting AK, DT and John Fothergill on Tues March 17 th at 11.15am for pictures and interviews.	AK/DT

7.5. VILLAGE HALL

7.5.1.	DT updated everyone regarding the progress of the village hall. 3 architects have been contacted for option proposals. Currently, there is a need to establish the land ownership of the front of the hall. ME is helping to clarify this with highways.	
7.5.2.	The next village hall committee meeting is March 26 th .	

7.6. LITTER PICK

7.6.1.	AK confirmed the Great British Spring Clean has been organised for Easter Saturday, posters are already up. Permission was given to reward all the children involved with Easter eggs.	ALL
7.6.2.	A litter picker, bags and high vis jacket has been procured for any individual in the village to use.	

7.7. HERITAGE PROJECT

7.7.1.	<p>PRed updated on the progress of the project:</p> <ul style="list-style-type: none"> • Speakers have been organised to give a talk on the heritage of the area • All archives have been scanned onto a memory stick • An evaluation consultant has been appointed • Launch event is to be held in May at the church • Currently there is a group of 7 working on the project, although more are needed. 	
7.7.2.	The church wall repairs have been delayed due to poor weather, however, 25% of the underpinning is now complete	

8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1.	The RFO had circulated reports in advance of the meeting which were agreed. The reports provided were as follows:	
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Financial Officers Summary report
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Meeting 12.03.20

The RFO advised current position as:

Treasurers Account reconciled with bank statement dated 21.02.2020	£7714.15
Savings Account reconciled with bank statement dated 21.02.20	<u>£2245.80</u>
Total reconciled to 21 February 2020:	£9959.95

Notes

- £1000.00 of total above is ring fenced for the donation to heritage charity £1000.00

Total available as at 21 February 2020:	<u>£8959.95</u>
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Money going out in March:

APM expenses – Cat Williams	£72.40
Parish Magazine Printing	£74.70

£8812.85

8.2.	AK suggested that £3000 be transferred into the savings account, all agreed.	AK
8.3.	All agreed for the appointment of SALC to undertake the internal audit once again. AK has registered with SALC, but yet to confirm a date.	AK

9. REPRESENTATION COMMENTS

9.1. DISTRICT COUNCIL

9.1.1.	MC attended the meeting, his report is attached.	
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9.2. COUNTY COUNCIL

9.2.1.	ME sent her apologies, her report is attached.	
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9.3. POLICE

9.3.1.	The Police did not attend the meeting and had not submitted a report.	
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10. PLANNING APPLICATIONS

10.1	No planning applications have been received.	
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11. NEIGHBOURHOOD WATCH

11.1	Nothing local to report.	
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12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by AK.	
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13. ANY OTHER BUSINESS

13.1.	Covid 19 virus – the strain on services is enormous, so it is important that we recognise how we can help. JP to update the Facebook group with the latest government advise. The main message is for people to identify their vulnerable neighbours and help them where possible. With the situation evolving, advice is changing daily.	JP
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14. DATE OF NEXT MEETINGS

The next parish meeting (AGM) will be on **Thursday 14th May 2020, 7.30pm, Hargrave Village Hall.**

Signed (Chairman) Date.....