

**HARGRAVE PARISH COUNCIL**  
**Minutes of the Meeting held on Thursday 7<sup>th</sup> March 2019**  
**at 7.30pm in Hargrave Village Hall**

**PRESENT**

James Perry (JP)  
 Paul Rodgers (PR)  
 Sue Hammond (SH)  
 Sally Cansdale (SC)  
 Ron Ambridge (RA)  
 Antonia King (AK) - Clerk

**1. WELCOME AND INTRODUCTIONS**

1.1.	JP welcomed everyone to the meeting.	
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**2. APOLOGIES FOR ABSENCE**

2.1.	DT, PRed, ME and CP sent their apologies in advance.	
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**3. DECLARATION OF INTERESTS**

3.1.	None declared	
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**4. MINUTES OF THE LAST MEETING HELD ON 01.11.18**

4.1.	The minutes of the last meetings were approved by all present and signed by JP.	
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**5. PUBLIC FORUM**

5.1.	No members of the public were present.	
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**6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING**

6.1.	Village Green – PRed was absent from the meeting, but sent an email reporting his findings – see attached.	<b>DT</b>
6.2.	Repair to the church wall – See attached e-mail from PRed updating the council on the fund raising.	<b>PRed</b>
6.3.	Tree cutting – AK reported that Highways have felled and removed the fallen tree.	
6.4.	Vulnerable Person record – to be carried over to the next meeting	<b>AK</b>
6.5.	Medical equipment access – In DT's absence, this item was carried over until the next meeting.	<b>DT</b>
6.6.	Defibrillator training – a successful training evening was reported, Bury Free Press have also covered the story,	
6.7.	Hedges – in ME absence, this was carried over to the next meeting.	<b>ME</b>
6.8.	Precept – AK confirmed that this had been sent.	
6.9.	Metal Detecting – AK confirmed all the necessary paperwork had been obtained and signed.	

## 7. ITEMS FOR DISCUSSION

### 7.1. RISK ASSESSMENT

7.1.1	PR, SC and RA have submitted their risk assessments, PRed, DT, SH and JP will do so before the next meeting.	<b>PRed DT SH JP</b>
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### 7.2. COMMUNITY POLICE MEETING

7.2.1.	<p>SH reported that the police meeting held in Hawkedon on February 4<sup>th</sup> was encouraging. Speeding and rural crime were the topics for discussion with our local Police Community Engagement Officer PC Jon Gerrish. He is happy for villages to forward their speeding evidence to him and he will pass the information on to the relevant people. The Police no longer have any time restrictions on when they can set up and monitor speeding (weather and light conditions dependant), so we are hopeful they would be able to come out to us early morning and monitor the work traffic.</p> <p>PR to send the results recorded from the VAS machine. He reported: The VAS machine was set up on Wickhambrook Rd measuring outbound traffic from 12<sup>th</sup> to 24<sup>th</sup> Jan 19. The 85<sup>th</sup> %ile average speed has gone up to 38.7 mph and the top speeds recorded were: 1 vehicle recorded at 85 – 90 mph on Friday 18<sup>th</sup> Jan between 9 – 10 am. 1 vehicle recorded at 80 – 85 mph on Thursday 17<sup>th</sup> Jan between 8 – 9 am. 5 more vehicles recorded between 55 – 70 mph.</p> <p>This is typical of the results PR gets from all the sites in the village where around 30% of the vehicles passing through are at speeds above 35 mph so would earn themselves a ticket.</p>	<b>PR</b>
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### 7.3. SPEEDING AND OTHER VILLAGE SIGNS

7.3.1.	PR reported that the speeding signs designed by the local children are badly weathered, and based on information gathered (see 7.2.1), there is little evidence that they have made a difference to drivers. JP suggested that they are removed, the village has a 6 month break, then more signs are put up to see if they have an impact.	
7.3.2.	Neighbourhood watch signs. PR reported that each neighbourhood watch sign would cost approximately £20. Although as a village we are restricted as to where we can put new signs, one place we would be able to put neighbourhood watch signs is under all the Hargrave Village signs, therefore covering all entries into the village. Estimated cost would for 5-6 signs would be £120. AK to email CP to see if the local council could fund this. Concerns were raised regarding planning permission, AK to email ME to find out if this will be necessary, PR to get a quote from the sign company.	<b>AK, PR, ME, CP</b>

## 7.5 LOCAL ELECTIONS

7.5.1	Following on from the Election debrief that AK attended recently, it was established that all parish councillors present were happy to be nominated again. Election notices will be issued on March 22 <sup>nd</sup> , public notices will be put up informing everyone where elections will take place, where nomination papers can be obtained and the deadline to return them. AK distributed nomination papers to the councillors.	
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## 8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1.	The RFO had circulated reports in advance of the meeting which were agreed. The reports provided were as follows:	
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The RFO advised current position as:

Treasurers Account reconciled with bank statement dated 21 February 2019	£3905.67
Savings Account reconciled with bank statement dated 21 February 2019	<u>£2244.66</u>
<b>Total reconciled to 21 February 2019:</b>	<b>£6150.33</b>

### Notes

- £1000 of total above is ring fenced for the repair to the church wall.

£1000.00

**Total available as at 21 February 2019:** **£5150.33**

### Money going out in March:

Land registry search	£17.94
SALC training	£30.00

### Money due in March:

VAT refund	£904.95
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## 9. REPRESENTATION COMMENTS

### 9.1. BOROUGH COUNCIL

9.1.1.	CP sent his apologies, he reported: <ul style="list-style-type: none"><li>An increase in rural break ins, and urged people to be vigilant.</li></ul>	

### 9.2. COUNTY COUNCIL

9.2.1.	ME absent from the meeting, no report sent.	
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### 9.3. POLICE

9.3.1.	The Police did not attend the meeting and had not submitted a report.	
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## 10. PLANNING APPLICATIONS

	None received	
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## 11. NEIGHBOURHOOD WATCH

11.1	PR reported that there had been an increase in break ins, and householders need to be vigilant. The break ins are predominantly during the day, and in rural areas.	
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## 12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by AK.	
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## 13. ANY OTHER BUSINESS

13.1.	DT has booked the village hall for April 11 <sup>th</sup> for any persons in the village to attend who may be interested in environmental concerns of the village such as footpaths, grass verges, tree planting, etc. This meeting will be advertised in the next newsletter.	<b>DT, AK</b>
13.2	AK referred to some recent correspondence regarding a nationwide litter pick up campaign. It was agreed that the verges and ditches in the roads out to Ousden and Wickhambrook are in need of some attention. JP suggested that a litter pick up is coordinated for April 11 <sup>th</sup> 6.30-7.30pm before the meeting that DT has organised (see 13.1). AK to mention in newsletter and to put up some posters.	<b>AK</b>
13.3	JP would like a reminder put in the newsletter for parents to opt in for school transport. <a href="http://www.suffolkonboard.com/optin">www.suffolkonboard.com/optin</a> If a child is currently receiving Suffolk County Council funded school travel and parents would like to continue to receive this from September 2019 to July 2020, they must opt-in. The deadline is 31 <sup>st</sup> May 2019.	<b>AK</b>

## 14. DATE OF NEXT MEETING

The next meeting (AGM) will be on **Thursday 9<sup>th</sup> May, 7.30pm, Hargrave Village Hall.**