

HARGRAVE PARISH COUNCIL

Minutes of the Meeting held on Thursday 05th September 2019
at 7.30pm in Hargrave Village Hall

PRESENT

David Taylor (DT)
James Perry (JP)
Paul Rogers (PR)
Sue Hammond (SH)
Peter Reddick (PRed)
Mary Evans (ME)
Mike Chester (MC)
Antonia King (AK) - Clerk

1. WELCOME AND INTRODUCTIONS

1.1.	DT welcomed everyone to the meeting.	
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2. APOLOGIES FOR ABSENCE

2.1.	RA and SC sent their apologies in advance.	
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3. DECLARATION OF INTERESTS

3.1.	None declared	
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4. MINUTES OF THE LAST MEETING HELD ON 06.08.19 AND 11.07.19

4.1.	The minutes of the last meetings were approved by all present and signed by DT.	
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5. PUBLIC FORUM

5.1.	2 members of the public were present as well as a team from Anglian Water to discuss the upcoming works.	
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6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING

6.1.	Repair to the church wall – 90% of the original fundraising target has now been raised, and the underpinning is due to start in November 2019.	PRed
6.2.	Neighbourhood watch signs – PR reported that all the signs are now up.	
6.3.	Green access strategy consultation – the deadline is the end of September. DT to update at the next meeting.	DT
6.4.	Biodiversity – AK reported that Fothergill Seeds have agreed in principal to supplying the wildflower seeds for the mini meadows. It is hoped the interest in mini meadows will increase the interest for a community meadow planned for 2021.	AK
6.5.	Internal Audit recommendations – PR confirmed that website had been updated, and it was agreed that we would formally accept the new updates at the next meeting.	PR/DT/A K
6.6.	Village of the Year – AK confirmed the nomination had been sent, but has not heard back, so it can be assumed we were unsuccessful.	

7. ITEMS FOR DISCUSSION

7.1. ANGLIAN WATER WORKS

7.1.1	<p>A team from Anglian water were present to discuss the upcoming disruption to the village. See the attached report for more detail.</p> <p>Amber Richardson left her contact details for everyone, stressing that she is the 24 hour contact for any queries.</p> <p>The website will be updated regularly with progression reports – www.anglianwater.co.uk/yourarea.</p> <p>Work is due to start in October 2019. The hours of work will be 7.30am – 5pm weekdays, and 7.30am – 1pm at weekends. No night work is planned. Maximum water disruption will be 3hours.</p>	
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7.2. SPEED LIMIT THROUGH THE VILLAGE

7.2.1.	<p>Following on from a recent accident in Birds End and correspondence from a Birds End resident, the speed limit needs to be investigated before something more serious happens. ME confirmed that she will liaise with the speed limit team, and organise for an officer to come and walk through the area under discussion. Members of the committee will join the walk through to highlight the problems. Everyone is in agreement that the whole area from Birds End to North Hill needs to be looked into and ideally the bridge at the bottom of North Hill should be a single way, priority area. ME to come back to AK over the next few weeks, AK to forward the Birds End correspondence to her.</p>	ME/AK
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7.3. VILLAGE HALL

7.3.1.	<p>DT and PR reported that following the energy report supplied for Hargrave village hall, they had been over to the village hall in Bradfield St George which provided an excellent example of an energy efficient hall. They were particularly impressed by the source heat pumps, which were not only efficient but cost effective and worth considering.</p>	
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7.4 SCHOOL TRANSPORT

7.4.1	<p>JP raised the issue of school transport passes being delayed, thus resulting in children unable to catch their bus on the first day back to school. ME confirmed that a software problem had caused the delays.</p> <p>Due to the issue that Hargrave is a split village in terms of schools following the recent change in free school transport rules, it is a huge concern that, as a village, we can expect even more problems in the future once siblings start attending different schools. JP to continue monitoring the situations.</p>	JP
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8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1.	The RFO had circulated reports in advance of the meeting which were agreed. The reports provided were as follows:	
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The RFO advised current position as:

Treasurers Account reconciled with bank statement dated 22 August 2019	£7944.62
Savings Account reconciled with bank statement dated 22 August 2019	<u>£2245.22</u>
Total reconciled to 22 August 2019:	£10189.84

Notes

- £1000 of total above is ring fenced for donation to the Heritage Charity

£1000.00

Total available as at 22 June 2019: **£9189.84**

Money going out in September:

McGregor Services	£246.00
APM expenses – Cat Williams	£72.40
Parish Magazine Printing	£74.70
	£8796.74
Money due in September:	£0.00

8.2.	The RFO went through the 6 month review of the budget and confirmed that we are on track to remain within the £5000.00 2019/2020 budget. See attached.	
8.3.	Following correspondence from Community Action Suffolk regarding the insurance renewal, it was agreed that the new Parish Protect policy would be taken up, saving the council £100 per year.	AK

9. REPRESENTATION COMMENTS

9.1. BOROUGH COUNCIL

9.1.1.	See attached report from Mike Chester	
9.1.2.	MC took questions from the PC regarding the Rural Taskforce and advised that the PC submit their key issues for the taskforce to consider.	DT/JP

9.2. COUNTY COUNCIL

9.2.1.	ME reported that signage for roadworks has been improved to help with road closures, information and diversions. A rural crime unit meeting is planned for Mon 14 th October with the venue to be confirmed, although it is expected that it will be in Clare. GCSE results were good, with the grade gap for disadvantaged children narrowing. MMR job uptake is excellent, the national average is 85%, in Suffolk it is 95%. ME also spoke on School transport - see 7.4, and Speed limits – see 7.2.	
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9.3. POLICE

9.3.1.	The Police did not attend the meeting and had not submitted a report.	
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10. PLANNING APPLICATIONS

10.1	A planning meeting is scheduled for September 19 th at 7.30pm to discuss the application made by Green Farm.	
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11. NEIGHBOURHOOD WATCH

11.1	Nothing local to report.	
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12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by AK.	
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13. ANY OTHER BUSINESS

13.1.	DT reported that the footpaths that run through ploughed fields which become impassable during the winter because of the ploughing, must be reconstituted as a footpath. The footpath wardens are to contact the farmers where there are problems to relay this information.	
13.2	A complaint has come from a resident concerning inappropriate advertising on the village Facebook page. JP is to contact Emily Gilbert who is the administrator for the Facebook page.	JP

14. DATE OF NEXT MEETINGS

The next planning meeting will be on **Thursday 19th September, 7.30pm, Hargrave Village Hall –**

- DC 19/1668/HH and DC 19/1669/LB - Green Farm - two storey rear extension and removal of outbuilding.

The next parish meeting will be on **Thursday 7th November, 7.30pm, Hargrave Village Hall.**

Signed (Chairman) Date.....