

HARGRAVE PARISH COUNCIL
Minutes of the Meeting held on Thursday 01 November 2018
at 7.30pm in Hargrave Village Hall

PRESENT

David Taylor - Chairman (DT)
James Perry (JP)
Paul Rodgers (PR)
Ron Ambridge (RA)
Sue Hammond (SH)
Sally Cansdale (SC)
Mary Evans (ME)
Antonia King (AK) - Clerk

1. WELCOME AND INTRODUCTIONS

1.1.	DT welcomed everyone to the meeting.	
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2. APOLOGIES FOR ABSENCE

2.1.	PRed and CP sent their apologies in advance. At 8.30pm RA gave his apologies and left the meeting early	
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3. DECLARATION OF INTERESTS

3.1.	None declared	
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4. MINUTES OF THE LAST MEETING HELD ON 05.07.2018 AND 09.08.2018 (PLANNING)

4.1.	The minutes of the last meetings were approved by all present and signed by DT.	
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5. PUBLIC FORUM

5.1.	Chris Hartnell was present.	
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6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING

6.1.	Community service award – see item 7.6	
6.2	Payroll - AK still to complete	AK
6.3.	Defibrillator – see item 7.2	
6.4.	Risk Assessments – see item 7.3	
6.5.	Village green – PRed not present at the meeting, so carried over to the next meeting.	PRed
6.6	Tree cutting at Freiston Lodge – DT has not had his meeting with Martin Gilbert yet, so carried over to the next meeting.	DT
6.7	Insurance – AK confirmed that the insurance was renewed at a fixed price for the next 5 years.	
6.8	Policies and procedures updated on the website – PR confirmed that all had been updated.	
6.9	Vulnerable person register – PRed not present, carried over to the next meeting, also see 6.10.	PRed
6.10	Community access to medical equipment – with the imminent arrival of the defibrillator and the training that will be provided with that, it was agreed that the pool of people that the CPAD will generate interest with, should be utilised for further exploring medical equipment access as well as starting a vulnerable person list.	DT
6.11	Updating SH telephone number on website. – PR confirmed this had been done.	
6.12	Hedges – see item 7.4	

7. ITEMS FOR DISCUSSION

7.1. PLAYGROUND

7.1.1	DT reported that we successfully secured a grant of £1800 from Havebury which completes the fundraising for the final piece of equipment. Other than waiting for some paperwork to be completed, everything is in place, and it is hopeful that the Under 6's play equipment will be installed before Christmas.	
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7.2. DEFIBRILLATOR

7.2.1.	AK reported that the Defibrillator is due to be installed next Wednesday (November 7 th) at 11.30am. The external site will be to the right of the village hall entrance.	AK
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7.3. RISK ASSESSMENT

7.3.1.	<p>The following councillors agreed to undertake risk assessments for the fixed assets that require annual assessments:</p> <ul style="list-style-type: none"> • Knowles Green – PRed • Hargrave Green – DT • Village Hall – SH • VAS Posts – PR • Grit bins – RA - COMPLETED • Bridge Green – JP 	PRed DT SH PR JP
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7.4. HEDGES

7.4.1.	Following on from several complaints regarding the overhanging hedge outside Corner Cottage on Chevington Road, AK reported that the problem had been logged with Highways after the owner of Corner Cottage had said it was not on his land and therefore not his responsibility. Highways take 20 working days to respond to problems logged, and therefore no update can be expected before the end of November. Concerns have also been raised over hedges outside Wash Cottage on the corner of the Barrow junction. DT approached the current resident of Wash Cottage who are tenants. They were aware that there is an agreement in place to ensure the hedges are trimmed regularly and were going to chase.	AK
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7.5 HARGRAVE HERITAGE – REPAIR TO THE CHURCH WALL

7.5.1	<p>St Edmunds church requires some major investment to ensure that the Chancel east wall does not collapse. Tenders for the work have identified that costs will be in the region of £40000. Whilst some funding will come from the PCC, the majority will have to be raised, with the focus looking at obtaining a grant from Heritage Lottery. A successful bid for this funding will require 2 outcomes – one physical (saving the church) and one that will benefit the wider community. With the latter in mind PRed has outlined a proposal that could satisfy these requirements (see attached), in brief to categorise, transcribe and digitalise the village records that are currently being stored by Chris Hartnell.</p> <p>It was agreed that the task would be too onerous for one person, a working group should be set up to go through the records and organise them. With the records involving everything that has happened in the community for past decades, and lots of photos of properties throughout the village, it is hoped that residents will come forward driven by curiosity about their own property's history.</p> <p>The PC agreed to partner and support the PCC's bid to the Heritage Lottery Fund.</p>	PRed
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7.6 VILLAGE COMMUNITY AWARD

7.6.1	<p>Hargrave charity has agreed to donate £100 to this year's Hargrave Village Community Award. AK to send a formal request letter to PCC in order for the monies to be released.</p> <p>Each year needs to be considered on its merits, with some years where monetary awards may not be considered appropriate. DT has produced a draft outline of the process and decision making for the award, and after some discussion is to review it before resubmitting it to the next meeting.</p>	DT
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7.7 NEIGHBOURHOOD PLAN COMMUNITY ACTIONS

7.7.1	Following on from a Neighbourhood Plan meeting in September, AK is to circulate the information given out and action points that were agreed upon.	AK
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7.8 2019 MEETING DATES

7.7.1	January	10 th	
	March	07 th	
	May	09 th (AGM)	
	May	23 th (APM)	
	July	11 th	
	September	05 th	
	November	07 th	
AK to circulate to all councillors and display on all public noticeboards in the village.			

8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1.	The RFO had circulated reports in advance of the meeting which were agreed. The reports provided were as follows:	
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The RFO advised current position as:

Treasurers Account reconciled with bank statement dated 19 th October 2018	£7298.07
Savings Account reconciled with bank statement dated 19 th October 2018	<u>£2244.27</u>
Total reconciled to 19th October 2018:	£9542.34

Notes

- £1440.00 of total above is ring fenced for the play area.

£1440.00

Total available as at 19th October 2018: **£8102.34**

Money going out in November:

Magazine Printing £ 74.70

8.2 2019 PRECEPT

8.2.1	AK reported the projected figures for next year, with the recommendation that the precept request should be set at £5000. All councillors were in agreement. AK to meet with PRed for his thoughts before going ahead with the paperwork.	AK/PRed
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9. REPRESENTATION COMMENTS

9.1. BOROUGH COUNCIL

9.1.1.	CP sent his apologies, his report is attached.	

9.2. COUNTY COUNCIL

9.2.1.	<p>ME reported that the budget for the coming year will be £500million. £230million of that budget will be ringfenced for adult social care as younger people with complex needs are living longer and more people are moving to Suffolk to retire. £99 million will be ring fenced for child protection and children services. A growing problem is drug gangs focusing on vulnerable children and corrupting them. £40 million is to be ringfenced for highways, with a target area being cyclists. They are hoping to equip cyclists with road sensors for their bikes to send back information on conditions of roads and location of potholes. They also want to highlight popular cycle routes to target problem roads and increase safety for cyclists.</p> <p>Consultation continues for school catchment areas and nearest schools for free school transport. Bury St Edmunds has been highlighted as a problem area because of its two and three tier system.</p> <p>ME reported that Barrow wants to move to a two tier system and expand to become a full primary school with their target for achieving this being Sept 2019. This change will make Barrow School the nearest school for Hargrave children. A meeting is scheduled at Barrow school to explain what they seek to achieve and how they will slot into the two tier system, however the date is to be confirmed.</p> <p>Catchment area consultations will close on November 12th, options can be found on the Suffolk County Council website.</p> <p>SC asked about broadband targets for Birds End as the current speed is very slow. ME recommended that she looks at the Suffolk Better Broadband website, but also asked SC to send an email to her so that she could follow it up.</p>	
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9.3. POLICE

9.3.1.	The Police did not attend the meeting and had not submitted a report.	
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10. PLANNING APPLICATIONS

	None received	
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11. NEIGHBOURHOOD WATCH

11.1	PR reported that there have been several bogus callers to be wary of in the area. Hare coursers are also causing problems for farmers, but are dangerous and aggressive, so should not be approached.	
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12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by AK.	
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13. ANY OTHER BUSINESS

	None	
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14. DATE OF NEXT MEETING

The next meeting will be on **Thursday 10th January 2019 at 7.30pm.**

Signed (Chairman) Date.....