

HARGRAVE PARISH COUNCIL
Minutes of the Meeting held on Thursday 7th September 2017
at 7.30pm in Hargrave Village Hall

PRESENT

David Taylor - Chairman (DT)
James Perry (JP)
Peter Reddick (Pred)
Paul Rogers (PR)
Sue Hammond (SH)

Mary Evans, County Councillor (ME)
Clive Pollington, Borough Councillor (CP)

1. APOLOGIES FOR ABSENCE

1.1.	Sally Cansdale and Jasmine Ince had given their apologies in advance.	
------	---	--

2. WELCOME TO NEW PARISH COUNCILLOR

2.1.	DT welcomed Sue Hammond.	
------	--------------------------	--

3. DECLARATION OF INTERESTS

3.1.	Those present were asked if they had any declared interest in the items on the agenda. None were declared.	
------	--	--

4. MINUTES OF THE LAST MEETING HELD ON 6TH JULY

4.1.	The minutes of the last meeting were approved by all present and signed by DT.	
------	--	--

5. PUBLIC FORUM

5.1.	No members of the public were present to raise any issues.	
------	--	--

6. MATTERS ARISING FROM MINUTES OF THE LAST MEETING

6.1.	These are covered below at section 7.1, 7.2, 7.3, 7.5 and 7.11.	
------	---	--

7. ITEMS FOR DISCUSSION

7.1. ELECTION OF THE VICE-CHAIRMAN

7.1.1.	JP was proposed and unanimously elected.	
--------	--	--

7.2. NEW PLANNING COMMITTEE REPRESENTATIVE

7.2.1.	It was agreed that DT should replace Colin Painter.	
--------	---	--

7.3. PARISH COUNCIL STANDING ORDERS

7.3.1.	<p>It was agreed that DT would circulate the document together with the Code of Conduct. Any objections to the suggestions put forward by DT should be made before the next meeting, otherwise the documents to be ratified at the next meeting.</p> <p>ACTION: DT to amend document and circulate.</p>	DT
--------	--	-----------

7.4. GRASS CUTTING FOR 2018

7.4.1.	<p>Jl had previously circulated a revised price and details from McGregors. The increase was agreed, recognising that the additional £75 is for extra work at the village green and play area.</p> <p>ACTION: Jl to advise McGregors.</p>	Jl
--------	--	-----------

7.5. COMMUNITY SPEED WATCH

7.5.1.	<p>The issue was discussed. ME advised that the rules require 3 people to be present at every occasion which suggests a minimum group of 6 and police are not always following up after information has been provided to them. PR to contact Lidgate and Barrow groups to understand requirements and issues and to report back.</p> <p>ACTION: PR to discuss with Lidgate and Barrow groups.</p>	PR
--------	--	-----------

7.5.2.	<p>PR reported the concern of a resident at The Wash regarding possible traffic implications on Church Lane of a new tennis court at Hargrave Meadow. PR had installed a VAS speed sign and the data did not show a problem. PRed had written to the occupier pointing out the proposal to introduce a speed limit through The Wash, which appeared to placate concerns.</p> <p>PRed mentioned the very poor condition of the lower section of Church Lane. ME suggested the matter is reported to SCC Highways with photographs through their online system.</p> <p>ACTION: PRed</p>	PRed
--------	--	-------------

7.10. NEIGHBOURHOOD PLAN

7.10.1.	PR and PRed updated the meeting and reminded that a consultation event was to be undertaken in the village hall on 14 th September. All were encouraged to attend.	
---------	---	--

7.11. PLAY AREA

7.11.1.	DT has requested additional bolt covers from Playdale and will fit them when they arrive.	
---------	---	--

8. FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

8.1.	The RFO was not present. She had circulated reports in advance of the meeting which were acknowledged and agreed. The reports provided were as follows:	
------	---	--

Treasurers Account reconciled with bank statement d/d 22nd
August 2017

£15712.97

Savings Account reconciled with bank statement d/d 22nd August
2017

£2,242.93

Total reconciled to 22nd August 2017:

£17955.90

Notes re funds:

- £7706.90 of total above is ring fenced for the Neighbourhood Plan (grant received 31.12.14 & 05.05.17)
- £840.00 of total above is ring fenced for the play area
- £418.33 transferred from Santander to the Parish Council (being the closing account from the newsletter account bank account up to 31.12.16. Total funds held in respect of newsletter = £435.19 (takes into account chq to be signed for printing listed below)
- £50 received from Lloyds Bank in respect of complaint raised concerning their cancellation in error of SO to RFO for July/Aug
- Following claim submitted, VAT refund received 28.07.17 for £210.23

Total available as at 22nd August 2017 (inc newsletter funds):

£9409.00

Money going out in September:

McGregor Services (grounds maintenance) – chq no 575	£108.00
Parish Magazine Printing (newsletter) – chq no 576	£69.65
Business Services at CAS Ltd (PC annual Insurance) – chq 577	£591.81
BDO (external audit fee) – chq 578	£240.00
Website domain fee – invoice awaited	£8.39

8.2.	The Parish Council were invited to approve the annual audit by BDO. A copy of the audit certificate was circulated at the meeting. The annual return and certificate were subsequently approved.	
-------------	--	--

8.3.	Jl is in the process of updating the Asset register to comply with audit comments from BDO. ACTION: Jl to extend the asset register to include the purchase cost and date of acquisition.	Jl
-------------	---	-----------

9. REPRESENTATION COMMENTS

9.1. BOROUGH COUNCIL

9.1.1.	CP reported that his grant of £600 towards additional play equipment for the play area had been approved and should be received by the Parish Council shortly.	
---------------	--	--

9.1.2.	CP advised that the proposed merging of St Edmundsbury and Forest Heath is still under discussion. There are thought to be significant advantages in forming one larger Council.	
---------------	--	--

9.1.3.	CP reported that the Hub waste facility is still under review.	
---------------	--	--

9.2 COUNTY COUNCIL

9.2.1	ME advised that the proposal to extend the 40mph speed limit back from Birds End through the unrestricted zone to the northern edge of the 30mph limit will now be progressed. There was some discussion as to whether this should be 30mph but ME advised such a proposal was unlikely to be supported, in particular by the Police.	
9.2.2	ME reported that she had been advised that the proposed works at The Wash had been put back to 23 rd January 2018, much to her annoyance. She will press for earlier delivery. ME subsequently reported that the date has been returned to 30 th October 2017.	
9.2.3	ME advised that GCSE and A-Level results this year are looking good.	
9.2.4	ME is to chair a Police Consultation meeting in Clare on 9 th October. Representatives from Hargrave are encouraged to attend.	
9.2.5	SCC Highways departmental reorganisation is progressing to form specialist teams to give greater consistency.	
9.2.6	The week commencing 18 th September should see the selection of a new SCC Chief Executive.	

9.2.7	ME reported on proposals for changes in school transport for 2019 and there will be consultation in October. It was suggested a representative attend the next meeting. ACTION: ME to arrange for a representative to attend the next meeting to speak on the proposals.	ME
--------------	--	-----------

9.3 POLICE

9.3.1	The Police were unable to attend the meeting but had submitted a report which JI had circulated in advance of the meeting.	
--------------	--	--

10. PLANNING APPLICATIONS

10.1	DC/1711563 Shooters Hill farm – for agriculturally restricted, staff residential accommodation had been approved.	
-------------	---	--

11. NEIGHBOURHOOD WATCH

11.1	PR reported that a cat had been run over near The Green.	
11.2	PR had received and circulated correspondence regarding phone scams.	

12. CORRESPONDENCE

12.1	All correspondence received had previously been circulated by JI.	
-------------	---	--

13. ANY OTHER BUSINESS

13.1	DT reported that JI had given notice of resignation for the end of November. Any ideas of a possible replacement to be sent to DT. ACTION: ALL	ALL
-------------	--	------------

14. DATE OF NEXT MEETING

The next meeting will be on **Thursday 9th November 2017 at 7.30pm** (note that this is a change).

Signed (Chairman) Date.....