

HARGRAVE PARISH COUNCIL
Minutes of the Meeting held on Thursday 19th May 2016
at 7.30pm in Hargrave Village Hall
ANNUAL GENERAL MEETING

PRESENT

Colin Painter –Chairman (CP),
 James Perry (JP)
 Paul Rogers (PR)
 Peter Reddick (PRed)
 David Taylor (DT)
 Cat Williams (CW)
 Sally Cansdale (SC)
 Laura Norton – Clerk (LN)

Mary Evans - ME
 Clive Pollington (CPo)

APOLOGIES FOR ABSENCE

•	None- all present	
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ELECTION OF THE CHAIRMAN

1.	CP asked if anybody else would like to volunteer to be chairman, nobody else put themselves forward so CP confirmed he would carry on for another year.	
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ELECTION OF THE VICE CHAIRMAN

2.	CP confirmed we needed a new Vice Chairman following Lorna's resignation and asked for a volunteer. DT agreed to be Vice Chairman.	
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WELCOME TO NEW PARISH COUNCILLOR

3.	Sally Cansdale was welcomed as our new Parish Councillor. ACTION Sally to complete official paper work and return to LN at next meeting	SC
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DECLARATIONS OF INTEREST

4.	Those present were asked if they had any declared interest in the items on the agenda, see attached sheet.	
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MINUTES OF THE LAST MEETING – AGM 14.05.2015

5.	Last meetings minutes for the AGM on 14.05.2015 were discussed and approved by all present and were signed by the Chairman.	
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MINUTES OF THE LAST MEETING – 03.03.2016

6.	Last meetings minutes for 3 rd March 2016 were discussed and approved by all present and were signed by the Chairman.	
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PUBLIC FORUM

•	No members of the public were present.	
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CLERKS REPORT

7.	Additional road side “speeders beware” signage This is ongoing. There was a discussion held regarding the size of sign and it was agreed to get some quotes for costings of A2 and A3 laminated signs. ACTION LN to obtain quotes for printing and laminating signs.	LN
8.	Queen’s 90th birthday celebrations Update given to those present to confirm the plans for Saturday 11 th June 2016.	
9.	Birds End / speed limit through the Wash bends See point (33) below	
10.	VAS signs CP and PR confirmed that the data has been sent to ME. CP also advised that he is arranging a meeting with surrounding villages to confirm rota / use of data etc.	
11.	Website LN confirmed this had not progressed any further as yet. To be reviewed at next meeting.	
12.	Wickhambrook Road Hedge CP confirmed he has raised this again with the land owner and he is not keen to replace. Nothing further at this stage.	
13.	Ditches ME confirmed this work had been given the go ahead – still awaiting a confirmed date.	
14.	Speed Cam Van See point (32) below	
15.	Planning at Moat Farm CP confirmed that the lorries have disappeared since the complaint was forwarded to the Planning Department. Nothing further at this stage.	

ITEMS FOR DISCUSSION

ITEM 1 – COMMUNITY EMERGENCY PLANNING

16.	<p>The Suffolk Prepared newsletter had been distributed in advance of the meeting with the map of Suffolk showing the individual areas and villages which either have an emergency plan in place, are considering it, have declared no interest or have not progressed anything to date. Hargrave is currently showing as no progress.</p> <p>Discussion as to whether we want to consider an emergency plan. Hargrave is not in an area at risk of flooding – although we could potentially be snowed in! What about power cuts? Discussing facilities at neighbouring villages. Noting that Ousden are green (have a plan in place) and Wickhambrook are blue (considering a plan)</p> <p>ACTION LN to request a copy of Ousden’s plan and check with Wickhambrook re theirs.</p>	LN
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ITEM 2 – PLAY AREA UPDATE

17.	DT confirmed that the Silent Auction was ready for launch next Monday – 500 leaflets had been distributed in Hargrave, Barrow, Chevington & Ousden.	
18.	DT advised no news as yet from the Lottery re the grant application.	
19.	Confirmed we had raised another £477 from Waitrose green tokens and £50 from Lloyds	
20.	DT confirmed the track was being used.	

FINANCIAL REPORT FROM THE RESPONSIBLE FINANCE OFFICER

21.	<p>The RFO provided her report for the accounts in advance of the meeting. Unfortunately the May 2016 bank statement had not been received by the time of the meeting so figures are based on April’s bank statement.</p> <p>No queries were raised.</p>																	
22.	<p>The RFO report advised current position as:</p> <table><tr><td>Treasurers Account as at end of April 2016</td><td style="text-align: right;">£10,310.51</td></tr><tr><td colspan="2"><i>[* This includes £2,000 grant for the Neighbourhood Plan]</i></td></tr><tr><td colspan="2"><i>[* This includes £1,298.34 ring fenced for the playground project]</i></td></tr><tr><td>Savings account as at end of April 2016</td><td style="text-align: right;">£2,241.40</td></tr><tr><td>Payments out during May expected to total</td><td style="text-align: right;">£6,084.48</td></tr><tr><td>Payments in during May expected to total</td><td style="text-align: right;">£6,017.48</td></tr><tr><td>Less ring fenced money of £3,298.34</td><td></td></tr><tr><td>Available:</td><td style="text-align: right;">£12,484.91</td></tr></table>	Treasurers Account as at end of April 2016	£10,310.51	<i>[* This includes £2,000 grant for the Neighbourhood Plan]</i>		<i>[* This includes £1,298.34 ring fenced for the playground project]</i>		Savings account as at end of April 2016	£2,241.40	Payments out during May expected to total	£6,084.48	Payments in during May expected to total	£6,017.48	Less ring fenced money of £3,298.34		Available:	£12,484.91	
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23.	The Statement of Account for year ending 31 st March 2016 had been prepped and circulated in advance. No queries were raised. A copy was signed by the Chairman and the Clerk.																	

24.	Clerk confirmed internal audit had been completed.	
25.	Clerk confirmed the audit paper work was due back with BDO by 10 th June 2016.	

REPRESENTATION COMMENTS

1- BOROUGH COUNCIL

26.	CPo confirmed that the new Town Mayor had been welcomed recently – Julia Wakeman.	
27.	CPo advised there had been a good take up with the Brown bins - the stats had been forwarded to the Clerk ready for the APM next week.	
28.	Devolution still in discussion – nothing further to report.	
29.	The Waste Hub – still in discussion – nothing further to report	
30.	JP raised question re a new Academy and whether the Academy system is talking to the Local Authority system. CPo will raise the question.	
31.	CPo confirmed his support again for Hargrave's application for a Rural Initiative Grant circa £10,000.	
32.	CPo confirmed he would be unable to attend the APM next week.	

2- COUNTY COUNCIL

33.	ME updating generally of her recent activities including (1) Highways - there are 4,000 miles of Highway in Suffolk to be brought up to scratch; (2) Fire service review – good consultations and a new rapid response crew to assist those fire stations which are understaffed; (3) Devolution discussions still ongoing.	
34.	Speed Cam Van ME now has the email address for the right person in order to request deployment to Hargrave – we have already forwarded the stats from the VAS. ACTION ME to request the van in Hargrave	ME
35.	Highways CP requesting a meeting with ME and Highways on site at Birds End. CP again confirming that there was a danger at Wash Cottage and that there had been numerous accidents already. Local residents were requesting action and CP has had meetings with the residents to discuss action. CP advised that one suggestion was a 20mph warning sign for the bend. ME requesting a log of the accidents to be kept – CP confirmed this was already in hand. ACTION Meeting in Hargrave between Highways, CP and ME	CP/ME

3- POLICE

36.	The Police were unable to attend this evenings meeting and no report was submitted in advance.	
37.	A request had been received by email to advise the police of upcoming APM dates for 2017. LN to confirm once meeting dates for 2017 have been finalised (usually during September)	

PLANNING APPLICATIONS

38.	Pre planning application notification received 19.04.16 re "Highpoint Radio, Comms Lady's Green, Nr Hargrave, Bury, St Edmunds IP29 5HU" re upgrade to the mast to 4G. Sub-committee responded to say no objection.	
39.	Orchard End single storey extension DC/16/0565/HH. Sub-committee responded to say no objection.	
40.	CP noted that the Weekly Decisions listings from Suffolk had not been circulated recently – LN to check emails and forward them on.	

VILLAGE HALL

41.	CW advised the village hall committee still have a vacancy and had advertised again in the village newsletter.	
42.	They had fixed another leak but there is now a leaky window to be repaired.	
43.	CW confirmed the village hall ladies are providing the hot food for the Queens Street Party on 11.06.16	
44.	Next meeting is 03.10.16	

CORRESPONDENCE

45.	All correspondence received had been forwarded by email. Nothing further.	
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NEIGHBOURHOOD WATCH

46.	PR confirmed there had been a prowler in Wickhambrook Road. It had been reported to the police but no one caught.	
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ANY OTHER BUSINESS

47.	There was no other business raised.	
48.	The meeting then closed and a review of the APM slides and actions needed etc took place.	

DATE OF NEXT MEETING

The next meeting will be on Thursday 26th May 2016 (APM) at 7.30pm.

Signed (Chairman)

Date